

Spring Party Planner



Party Details

Date: _____

Time: _____

Place: _____

Guest List

(Check the box next to the name, once you receive an RSVP.)

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
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- _____
- _____
- _____

Quick Tips

- For fruity place cards, use small pears or apples. Cut a small slice by the stem of each and insert a heavy paper name card.
- Instead of flowers, fill oversized glass bowl or vase with colourful fruit such as grapes, pears, lemons, limes, oranges or cranberries.
- Tie napkins with garden twin or raffia.
- Fill shallow bowls with unshelled walnuts, hazelnuts, pecans and almonds.
- Combine flowers with fruit to make unique table centrepiece. Fill a bowl or large vase with apples, grapes and white roses.
- Music adds to a party. Play music at a volume level that allows guests to easily converse.

Total number of guests: _____

To Do List

Food:

- _____
- _____
- _____
- _____
- _____
- _____

Drinks:

- _____
- _____
- _____
- _____

Decorations:

- _____
- _____
- _____
- _____

Kitchen Accessories:

(ie. coffee pot, hot plate, platters etc.)

- _____
- _____
- _____
- _____
- _____

Shopping List

Food:

- _____
- _____
- _____
- _____
- _____
- _____

Drinks:

- _____
- _____
- _____
- _____

Decorations:

- _____
- _____
- _____
- _____

Kitchen Accessories:

(ie. napkins, candles, CDs etc.)

- _____
- _____
- _____
- _____
- _____

